



Affiliate Meeting Request Form

If your organization, society or company would like to obtain meeting space during the World Sleep 2022, please review the **Rules and Regulations** listed below and complete this application. All requests shall be reviewed on a first come, first served basis. Space is limited, so please submit requests as soon as possible.

Organizer's Information

Group Name: _____ Contact Name: _____

Address: _____

City: _____ State/Prov: _____ ZIP: _____ Country: _____

Phone: _____ Email: _____ Fax: _____

Event Information

Event Name: _____

Proposed Date (On or between March 11 and 16, 2022): _____

Start Time: _____ End Time: _____ Number of Attendees: _____

Rules & Regulations

- Each room will have a projector screen and computer. Additional AV equipment will be at the expense of the requestor.
- If more than 100 attendees will be invited, please provide a full description of the event. In some cases, a large event may be considered a satellite symposium and require funding to the congress.
- Complimentary nonprofit space will be awarded based on available space.
- Catering will be at the expense of the requestor.
- Standard setup is "theater style."

Email completed form to info@worldsleepsociety.org.